

South Derbyshire Application for a premises licence Licensing Act 2003

\* required information

| Section 1 of 21   |   |   |
|---|---|---|
| You can save the form at any t  | time and resume it later. You do not need to be | logged in when you resume.  |
| System reference  | Not Currently In Use                            | This is the unique reference for this application generated by the system.  |
| Your reference  |   | You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.                          |
| Are you an agent acting on be<br>Yes  | ehalf of the applicant?<br>No                   | Put "no" if you are applying on your own<br>behalf or on behalf of a business you own or<br>work for.   |
| Applicant Details   |   |   |
| * First name  |   | ]   |
| * Family name   |   | ]   |
| * E-mail  |   | ]   |
| Main telephone number   |   | Include country code.   |
| Other telephone number  |   |   |
| 🖂 Indicate here if you wou  | -   |   |
| Are you:  |   |   |
| Applying as a business of the second seco | or organisation, including as a sole trader     | A sole trader is a business owned by one person without any special legal structure.  |
| <ul> <li>Applying as an individu</li> </ul>   | al  | Applying as an individual means you are<br>applying so you can be employed, or for<br>some other personal reason, such as<br>following a hobby. |
| Applicant Business  |   |   |
| Is your business registered in<br>the UK with Companies<br>House?   | Yes O No  | Note: completing the Applicant Business section is optional in this form.   |
| Registration number   | 15152735  | ]   |
| Business name   | Birch Tree Brewery Limited                      | If your business is registered, use its<br>  registered name.   |
| VAT number -  |   | Put "none" if you are not registered for VAT.   |
| Legal status  | Private Limited Company                         | ]   |
|   |   |   |

| Continued from previous page                |  |   |
|---|--|---|
| Your position in the business               | Owner  |   |
| Home country                                | United Kingdom   | The country where the headquarters of your business is located. |
| Registered Address                          |  | Address registered with Companies House.                        |
| Building number or name                     | The Barn Birch Tree Farm   |   |
| Street                                      | Eggington Road   |   |
| District                                    | Hilton   |   |
| City or town                                | Derby  |   |
| County or administrative area               | Derbyshire   |   |
| Postcode                                    | DE65 6GU   |   |
| Country                                     | United Kingdom   |   |
|   |  |   |
| Section 2 of 21                             |  |   |
| PREMISES DETAILS                            |  |   |
|   | ply for a premises licence under section 17 of th<br>he premises) and I/we are making this applicati<br>of the Licensing Act 2003. |   |
| Premises Address                            |  |   |
| Are you able to provide a post              | al address, OS map reference or description of t   | he premises?  |
| Address O S ma                              | p reference O Description  |   |
| Postal Address Of Premises                  |  |   |
| Building number or name                     | The Barn Birch Tree Farm   |   |
| Street                                      | Eggington Road   |   |
| District                                    | Hilton   |   |
| City or town Derby                          |  |   |
| County or administrative area               | Derbyshire   |   |
| Postcode                                    | DE65 6GU   |   |
| Country                                     | United Kingdom   |   |
| Further Details                             |  |   |
| Telephone number                            |  |   |
| Non-domestic rateable value of premises (£) | 0  |   |

|             | on 3 of 21  |
|-------------|---|
|             | ICATION DETAILS   |
| In wh       | at capacity are you applying for the premises licence?  |
|             | An individual or individuals  |
| $\boxtimes$ | A limited company / limited liability partnership   |
|             | A partnership (other than limited liability)  |
|             | An unincorporated association   |
|             | Other (for example a statutory corporation)   |
|             | A recognised club   |
|             | A charity   |
|             | The proprietor of an educational establishment  |
|             | A health service body   |
|             | A person who is registered under part 2 of the Care Standards Act<br>2000 (c14) in respect of an independent hospital in Wales  |
|             | A person who is registered under Chapter 2 of Part 1 of the Health and<br>Social Care Act 2008 in respect of the carrying on of a regulated<br>activity (within the meaning of that Part) in an independent hospital in<br>England      |
|             | The chief officer of police of a police force in England and Wales  |
| Conf        | irm The Following   |
| $\boxtimes$ | I am carrying on or proposing to carry on a business which involves<br>the use of the premises for licensable activities  |
|             | I am making the application pursuant to a statutory function  |
|             | I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative  |
| Section     | on 4 of 21  |
| NON         | INDIVIDUAL APPLICANTS   |
|             | de name and registered address of applicant in full. Where appropriate give any registered number. In the case of a<br>hership or other joint venture (other than a body corporate), give the name and address of each party concerned. |
| Non         | Individual Applicant's Name   |
| Nam         | e la  |
| Deta        | ils   |
| -           | cable)  |

Description of applicant (for example partnership, company, unincorporated association etc)

| Continued from previous page  |   |   |
|---|---|---|
|   |   |   |
| Address   |   |   |
| Building number or name   |   |   |
| Street  |   |   |
| District  |   |   |
| City or town  |   |   |
| County or administrative area   |   |   |
| Postcode  |   |   |
| Country   |   |   |
| Contact Details   |   |   |
| E-mail  |   |   |
| Telephone number  |   |   |
| Other telephone number  |   |   |
| * Date of birth   |   |   |
|   | dd mm yyyy  | Documents that demonstrate entitlement to |
| * Nationality   |   | work in the UK                            |
|   | Add another applicant   |   |
| Section 5 of 21   |   |   |
| OPERATING SCHEDULE  |   |   |
|   | 02 <b>/</b> 12 <b>/</b> 2024<br>dd mm yyyy  |   |
| If you wish the licence to be<br>valid only for a limited period,<br>when do you want it to end d | dd mm yyyy  |   |
| Provide a general description of t  | the premises  |   |
| licensing objectives. Where your  | s, its general situation and layout and any oth<br>application includes off-supplies of alcohol a<br>les you must include a description of where th |   |
| A farm shop selling alcohol and ca  | cafe and alcohol.   |   |

| If 5,000 or more people are  |
|--|
| expected to attend the premises at any one time,   |
| state the number expected to   |
| attend   |
| Section 6 of 21  |
| PROVISION OF PLAYS   |
| See guidance on regulated entertainment  |
| Will you be providing plays?   |
| ○ Yes  |
| Section 7 of 21  |
| PROVISION OF FILMS   |
| See guidance on regulated entertainment  |
| Will you be providing films?   |
| ○ Yes  |
| Section 8 of 21  |
| PROVISION OF INDOOR SPORTING EVENTS  |
| See guidance on regulated entertainment  |
| Will you be providing indoor sporting events?  |
| ○ Yes  |
| Section 9 of 21  |
|  |
| PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS  |
| PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment  |
|  |
| See guidance on regulated entertainment  |
| See guidance on regulated entertainment<br>Will you be providing boxing or wrestling entertainments?   |
| See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         O Yes       No   |
| See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21  |
| See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21         PROVISION OF LIVE MUSIC  |
| See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21         PROVISION OF LIVE MUSIC         See guidance on regulated entertainment  |
| See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21  PROVISION OF LIVE MUSIC  See guidance on regulated entertainment Will you be providing live music?  |
| See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21    PROVISION OF LIVE MUSIC  See guidance on regulated entertainment  Will you be providing live music?     Yes   Yes   No  |
| See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21   PROVISION OF LIVE MUSIC   See guidance on regulated entertainment   Will you be providing live music?   Yes   Yes   No   Section 11 of 21  |
| See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments?  Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC   |
| See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments?  Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment See guidance on regulated entertainment   |
| See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments?  Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music?   |
| See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21         PROVISION OF LIVE MUSIC         See guidance on regulated entertainment         Will you be providing live music?         Yes         Yes         No         Section 11 of 21         PROVISION OF RECORDED MUSIC         See guidance on regulated entertainment         Will you be providing recorded music?         Yes       No |
| See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments?  Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music? Yes No Section 12 of 21   |

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|---|--------------------------------|---------------------|-------------|---|
| Section 13 of 21                              |                                |                     |             |   |
| PROVISION OF ANYTH<br>DANCE                   | IING OF A SIMILAR DES          | SCRIPTION TO LIVE   | E MUSIC, RE | CORDED MUSIC OR PERFORMANCES OF                                       |
| See guidance on regula                        | ated entertainment             |                     |             |   |
| Will you be providing a performances of dance | nything similar to live n<br>? | nusic, recorded mus | sic or      |   |
| ⊖ Yes   | No                             |                     |             |   |
| Section 14 of 21                              |                                |                     |             |   |
| LATE NIGHT REFRESH                            | MENT                           |                     |             |   |
| Will you be providing la                      | ate night refreshment?         |                     |             |   |
| <ul> <li>Yes</li> </ul>                       | O No                           |                     |             |   |
| Standard Days And Ti                          | mings                          |                     |             |   |
| MONDAY  |                                |                     |             | Give timings in 24 hour clock.  |
|   | Start 09:00                    | End                 | 23:00       | (e.g., 16:00) and only give details for the days                      |
|   | Start                          | End                 |             | of the week when you intend the premises to be used for the activity. |
| TUESDAY                                       |                                |                     |             |   |
|   | Start 09:00                    | End                 | 23:00       |   |
|   | Start                          | End                 |             |   |
| WEDNESDAY                                     |                                |                     |             |   |
| WEDNESDAT                                     | Start 09:00                    | End                 | 23:00       | ]   |
|   |                                | End                 | 23.00       | ]   |
|   | Start                          | End                 |             |   |
| THURSDAY                                      |                                |                     |             |   |
|   | Start 09:00                    | End                 | 23:00       |   |
|   | Start                          | End                 |             |   |
| FRIDAY  |                                |                     |             |   |
|   | Start 09:00                    | End                 | 23:00       |   |
|   | Start                          | End                 |             |   |
| SATURDAY                                      |                                |                     |             |   |
|   | Start 09:00                    | End                 | 23:00       |   |
|   | Start                          | End                 |             |   |
| SUNDAY  |                                | Liid                | L           | ]   |
| JUNDAT  | Start 00.00                    | الح ما              | 22.00       |   |
|   | Start 09:00                    | End                 | 23:00       | ]   |
|   | Start                          | End                 |             |   |

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|---|--------------------|-----------------|--------------|---------------|--|
| Will the provision of lat both?                   | e night refre      | eshment take p  | lace indoc   | ors or outd   | loors or   |
| <ul> <li>Indoors</li> </ul>                       | 0                  | Outdoors        | ۲            | Both          | Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.   |
| State type of activity to exclusively) whether or |                    |                 | •            | -             | elevant further details, for example (but not  |
| we are not intending to year.                     | o have late n      | ight refreshme  | ents all the | time but v    | want the ability to have a set up events through the   |
| State any seasonal varia                          | ations             |                 |              |               |  |
| For example (but not e                            | xclusively) v      | where the activ | ity will occ | ur on addi    | itional days during the summer months.   |
|   |                    |                 |              |               |  |
| those listed in the colu                          | mn on the le       | eft, list below |              |               | of late night refreshments at different times from<br>n longer on a particular day e.g. Christmas Eve. |
|   |                    |                 |              |               |  |
| Section 15 of 21                                  |                    |                 |              |               |  |
| SUPPLY OF ALCOHOL                                 |                    |                 |              |               |  |
| Will you be selling or su                         |                    |                 |              |               |  |
| • Yes   |                    | No              |              |               |  |
| Standard Days And Ti                              | mings              |                 |              |               |  |
| MONDAY  |                    | ]               |              |               | Give timings in 24 hour clock.   |
|   | Start 09:          | 00              |              | End 23        | of the week when you intend the premises   |
| THEODAY   | Start              |                 |              | End           | to be used for the activity.   |
| TUESDAY   | Stort 00           | 00              |              | End Do        | .00  |
|   | Start 09:<br>Start |                 |              | End 23<br>End |  |
|   |                    |                 |              | <u>~</u>      |  |

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| continueu nom previous page                                       |                                   |                     |  |
|---|-----------------------------------|---------------------|--|
| WEDNESDAY   |                                   |                     |  |
| Start   | 09:00                             | End 23:00           |  |
| Start   |                                   | End                 |  |
| THURSDAY  |                                   |                     |  |
| Start   | 09:00                             | End 23:00           |  |
| Start   |                                   | End                 |  |
| FRIDAY  |                                   |                     |  |
| Start   | 09:00                             | End 23:00           |  |
| Start   |                                   | End                 |  |
| SATURDAY  |                                   |                     |  |
| Start   | 09:00                             | End 23:00           |  |
| Start   |                                   | End                 |  |
| SUNDAY  |                                   |                     |  |
| Start   | 09:00                             | End 23:00           |  |
| Start   |                                   | End                 |  |
| Will the sale of alcohol be for c                                 | onsumption:                       |                     | If the sale of alcohol is for consumption on   |
| <ul> <li>On the premises</li> </ul>                               | ○ Off the premises ●              | Both                | the premises select on, if the sale of alcohol<br>is for consumption away from the premises<br>select off. If the sale of alcohol is for<br>consumption on the premises and away<br>from the premises select both. |
| State any seasonal variations                                     |                                   |                     |  |
| For example (but not exclusive                                    | ely) where the activity will occu | ur on additional da | lys during the summer months.  |
|   |                                   |                     |  |
| Non-standard timings. Where to column on the left, list below     | the premises will be used for t   | he supply of alcoh  | ol at different times from those listed in the   |
| For example (but not exclusive                                    | ly), where you wish the activit   | ty to go on longer  | on a particular day e.g. Christmas Eve.  |
|   |                                   |                     |  |
| State the name and details of t<br>licence as premises supervisor |                                   | to specify on the   |  |

| Continued from previous page   |  |
|--|--|
| Name   |  |
| First name   |  |
| Family name  |  |
| Date of birth dd mm yyyy   |  |
| Enter the contact's address  |  |
| Building number or name  |  |
| Street   |  |
| District   |  |
| City or town   |  |
| County or administrative are   |  |
| Postcode   |  |
| Country  |  |
| Personal Licence number<br>(if known)  |  |
| Issuing licensing authority<br>(if known)  |  |
| PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT  |  |
| How will the consent form of the proposed designated premises supervisor<br>be supplied to the authority?  |  |
| <ul> <li>Electronically, by the proposed designated premises supervisor</li> </ul>   |  |
| <ul> <li>As an attachment to this application</li> </ul>   |  |
| Reference number for consent       If the consent form is already submittee the proposed designated premises supervisor for its 'system reference' or reference'.  |  |
| Section 16 of 21   |  |
|  |  |
| Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children   |  |
| Give information about anything intended to occur at the premises or ancillary to the use of the premises which may rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for ex (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc. |  |
| Farm Shop and cafe selling alcohol and occasional events.  |  |

| Continued from previous                              | page      |                           |              |   |
|--|-----------|---------------------------|--------------|---|
| Section 17 of 21                                     |           |                           |              |   |
| HOURS PREMISES ARE                                   | OPEN TO   | O THE PUBLIC              |              |   |
| Standard Days And Ti                                 | mings     |                           |              |   |
| MONDAY   |           |                           |              | Give timings in 24 hour clock.  |
|  | Start 0   | 09:00                     | End          | 23:00 (e.g., 16:00) and only give details for the days                |
|  | Start 🗌   |                           | End          | of the week when you intend the premises to be used for the activity. |
| TUESDAY  |           |                           |              |   |
|  | Start 0   | 09:00                     | End          | 23:00   |
|  | Start     |                           | End          |   |
| WEDNESDAY  |           |                           |              |   |
|  | Start 0   | )9:00                     | End          | 23:00   |
|  | Start     |                           | End          |   |
|  |           |                           | LIIU         |   |
| THURSDAY   | Chart 0   | 20.00                     | Fig. al      |   |
|  |           | )9:00                     | End          | 23:00   |
|  | Start     |                           | End          |   |
| FRIDAY   | _         |                           |              |   |
|  | Start 0   | 09:00                     | End          | 23:00   |
|  | Start     |                           | End          |   |
| SATURDAY   |           |                           |              |   |
|  | Start 0   | 09:00                     | End          | 23:00   |
|  | Start 🗌   |                           | End          |   |
| SUNDAY   |           |                           |              |   |
|  | Start 0   | 09:00                     | End          | 23:00   |
|  | Start     |                           | End          |   |
| State any seasonal varia                             |           |                           |              |   |
| -  |           | ) where the activity will | occur on a   | additional days during the summer months.                             |
|  |           | ,                         |              |   |
|  |           |                           |              |   |
|  |           |                           |              |   |
| 1  |           |                           |              |   |
| Non standard timings. V<br>those listed in the colur |           |                           | nises to be  | e open to the members and guests at different times from              |
|  |           |                           | ati, (14 1 - | o on longer on a particular days or Obstatus - Eve                    |
| For example (but not ex                              | clusively | y, where you wish the ac  | clivity to g | o on longer on a particular day e.g. Christmas Eve.                   |

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#### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

CCTV, Challenge 25, Door Staff, Respect our neighbour's signs.

c) Public safety

CCTV, Challenge 25, Door Staff, Respect our neighbour's signs.

d) The prevention of public nuisance

CCTV, Challenge 25, Door Staff, Respect our neighbour's signs.

e) The protection of children from harm

CCTV, Challenge 25, Door Staff, Respect our neighbour's signs.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

# Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

## Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <a href="https://www.gov.uk/prove-right-to-work">https://www.gov.uk/prove-right-to-work</a>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### Section 20 of 21

#### NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

# PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39999 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00 Capacity 90000 and over £64,000.00

\* Fee amount (£)

100.00

# DECLARATION

| Continued from previous page   |  |  |  |  |
|--|--|--|--|--|
| [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I<br>* understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I<br>am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my<br>licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).  |  |  |  |  |
| The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or<br>* her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if<br>appropriate (please see note 15)   |  |  |  |  |
| $\boxtimes$ Ticking this box indicates you have read and understood the above declaration  |  |  |  |  |
| This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"   |  |  |  |  |
| * Full name  |  |  |  |  |
| * Capacity   |  |  |  |  |
| * Date   |  |  |  |  |
| dd mm yyyy   |  |  |  |  |
| Add another signatory  |  |  |  |  |
| Once you're finished you need to do the following:<br>1. Save this form to your computer by clicking file/save as<br>2. Go back to <u>https://www.gov.uk/apply-for-a-licence/premises-licence/south-derbyshire/apply-1</u> to upload this file and<br>continue with your application.<br>Don't forget to make sure you have all your supporting documentation to hand.   |  |  |  |  |
| IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE   |  |  |  |  |
| LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION  |  |  |  |  |
| IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY<br>KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF<br>THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO<br>CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION,<br>ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN<br>OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE<br>IS DISQUALIFIED |  |  |  |  |
|  |  |  |  |  |

# OFFICE USE ONLY

| Applicant reference number          |   |
|-------------------------------------|---|
| Fee paid                            |   |
| Payment provider reference          |   |
| ELMS Payment Reference              |   |
| Payment status                      |   |
| Payment authorisation code          |   |
| Payment authorisation date          |   |
| Date and time submitted             |   |
| Approval deadline                   |   |
| Error message                       |   |
| Is Digitally signed                 |   |
| <b>1</b> <u>2</u> <u>3</u> <u>4</u> | <u>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21</u> Next > |